Archer's COVID-19 Response

Client Advisories

03.16.2020

As we face the uncertainty created by the coronavirus (COVID-19), protecting the health and well-being of our firm members and clients is a top priority for us. We wanted to share with you how Archer is addressing many of the same challenges that our clients may be facing. We are actively monitoring news and reports from the World Health Organization (WHO) and the Centers for Disease Control and Prevention (CDC), and state and local health agencies, and taking proactive steps to help ensure our attorneys and staff stay healthy and the firm maintains the ability to provide our clients with uninterrupted high quality service.
We want to assure our clients and friends that we are continuing to work for you. All of our offices are open, but if needed we have in place and tested telecommuting technology to allow lawyers and staff to work remotely. Although in-person meetings often are valuable and the most efficient means of communication, we thank you in advance for your understanding and support of our temporary preference for telephone and video-conferenced meetings when possible. If held, we anticipate keeping on-site client meetings to fewer than five individuals. If in-person meetings are needed, our office layout and multiple conference rooms allow us to meet with our clients in a comfortable environment while maintaining the CDC's recommended distances. Additionally, we are rescheduling many Archer programs and events.

We have asked everyone in our offices to minimize non-essential domestic and international business travel. Of our attorneys and staff, we have required that anyone who is sick, has had a fever in the last 24 hours, or is in close contact in the last 14 days with someone who has been diagnosed with COVID-19, to please not come to our offices.

We have educated our staff on daily measures they are taking to stay safe, including frequent hand washing, use of hand sanitizer, and social distancing. All meeting spaces are routinely sanitized, including frequently touched surfaces, chairs and doorknobs. Throughout each day in our offices, we have additional cleanings with antibacterial products.

With these precautions in place, our attorneys and administrative professionals will continue to provide the uninterrupted, excellent client service that you have come to expect from us. We are committed to serving our

clients and our community as this rapidly moving situation unfolds. This is an unprecedented time for all of us. We appreciate your confidence in Archer's ability to serve you.

During these challenging times, we hope that you and your families stay safe. If you have any questions, please feel free to reach out to your Archer contact.

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